LAO: CIS Verification	CIS Input
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CLIENT SIGNATURE:

US ARMY MANEUVER CENTER OF EXCELLENCE FORT MOORE, GEORGIA OFFICE OF THE STAFF JUDGE ADVOCATE LEGAL ASSISTANCE



CASE INTAKE INFORMATION

Please provide your attorney with a narrative description of your legal issue in the space provided below. Please write legibly. The information you provide is confidential and will not be shared with anyone unrelated to the OSJA Legal Assistance Office (LAO) without your expressed permission.

	Probate	Adoption	Immigr	ation
	Will/Estate Planning	Divorce	Landlo	rd/Tenant Issues
	GOMOR/FLIPL or Other Mil	itary Investigation: Circle	Action	
	Other: Add Brief Descriptio	n:		
Have	you seen a legal assistance atto	orney in this office previous	ly? Yes	No
If yes,	which attorney did you see	?		
•	which attorney did you see		Voc	No
Have yo ***Rule your ci	, ,	elated to today's appoint	ment? Yes from advising you if yo	u already have representation.
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TODAY'S DATE:

Generally, LAO will retain your file for six years after your representation is terminated. Please ensure you do not leave original documents with the attorney. The file will be shredded in accordance with regulation. If you wish to retain any documents in

your file, please alert LAO during your initial appointment so that copies can be made at that time, and the originals returned to you.

			DATA REQUIRE	D BY THE PRIVAC	Y ACT OF 1974					
*CLIENT CATE	GORY CODES	SM = Service CIV = Civilian	e Member FM = Fa n CIVFM = Civiliar	amily Member RE n Family Member (T = Retired SM RE DTH = Other	TFM = Retired SM's Family Member				
AUTHORITY PRINCIPAL PURPOSE		Title 10, USC, Section 1044 The purpose of this form is to assist the attorney in preparing legal documents or the client, and to prepare statistical reports on legal assistance services provided during the year. The information on this form is protected by the attorney-client privilege and may be released only in accordance with law or with approval of the client.								
ROUTINE US	SES	Information on this form will be used to provide legal advice and to prepare legal correspondence and documents for the client, and to prepare statistical reports.								
DISCLOSURE Voluntary. However, nondisclosure may preclude the legal assistance desire by the client. CITATION SORN# A0027-3 DAJA										
			CLIENT L	EGAL ASSISTANC	E RECORD					
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